



## SYMPOSIUM PAPER / IJAS STATE ESSAY CHECKLIST

Please check each item as it is compiled to ensure the paper will be included and given consideration by the Symposium readers.

### STUDENT SCIENCE SYMPOSIUM AND ESSAY ENTRY FORMS

- Typed** and properly completed form.
- Submitted as pdf documents via email of the *Official Entry Form for the Symposium and Essay Competition*, [page 93](#), by Thursday, **February 2, 2022. This is a firm deadline. It will NOT be extended.**
- Attached a copy of the *CPS Media Consent Form* on [pages 97 - 98](#) of the current *Science Fair Handbook*.

### SYMPOSIUM PAPER

- Completed the work as an individual student.
- Typed the paper with prescribed margins.
- Typed student's name and page number on each page. [See page 29 – Paper Layout](#)
- Limited the paper to a maximum of 30 pages (33 pages if Human, Vertebrate Animal, Vertebrate Animal Tissue, Microorganism, or Recombinant DNA Endorsement is required). NO EXCEPTIONS.
- Included (in this sequence): Abstract (in IJAS format); Safety Sheet; Vertebrate Animal, Human or Vertebrate Tissue, Microorganism, or Recombinant DNA Endorsement (if required); Title Page; Table of Contents; Acknowledgments; Purpose and Hypothesis; Review of Literature; Materials and Methods of Procedure; Results; Conclusions; and Reference List.
- Stapled pages securely in the upper left corner without cover or folder.
- Had each copy signed by the sponsoring teacher and school science fair coordinator.
- E-mailed abstract, safety sheet, endorsement(s) and research paper to [cpssciencefair@gmail.com](mailto:cpssciencefair@gmail.com) by Thursday, **February 2, 2022. This is a firm deadline. It will NOT be extended**

### ESSAY

- Completed the work as an individual student.
- Type the paper, double-spaced, on one side only.
- Typed the title, page number, and author's last name on each page.
- Included (in this sequence): Essay Cover Page; Table of Contents; Introduction, Body, Conclusion or Summary, and Reference List.
- Limited the paper to 1200–1500 words.
- Stapled pages securely in the upper left corner without cover or folder.
- Had each copy signed by the sponsoring teacher and school science fair coordinator.
- Submitted via email to [cpssciencefair@gmail.com](mailto:cpssciencefair@gmail.com)