



SYMPOSIUM PAPER / IJAS STATE ESSAY CHECKLIST

Please check each item as it is compiled to ensure the paper will be included and given consideration by the Symposium readers.

STUDENT SCIENCE SYMPOSIUM AND ESSAY ENTRY FORMS

- Typed** and properly completed form.
- Submitted four (4) copies of the *Official Entry Form for the Symposium and Essay Competition*, page 93, by Thursday, **January 7, 2016. This is a firm deadline. It will NOT be extended.**
- Attached a copy of the *CPS Media Consent Form* on pages 97 - 98 of the current *Science Fair Handbook*.

SYMPOSIUM PAPER

- Completed the work as an individual student.
- Typed the paper with prescribed margins.
- Typed the title, student's name, and page number on each page. See page 29 – Paper Layout
- Limited the paper to a maximum of 30 pages (33 pages if Human, Vertebrate Animal, Vertebrate Animal Tissue, Microorganism, or Recombinant DNA Endorsement is required). **NO EXCEPTIONS.**
- Included (in this sequence): Abstract (in IJAS format); Safety Sheet; Vertebrate Animal, Human or Vertebrate Tissue, Microorganism, or Recombinant DNA Endorsement (if required); Title Page; Table of Contents; Acknowledgments; Purpose and Hypothesis; Review of Literature; Materials and Methods of Procedure; Results; Conclusions; and Reference List.
- Stapled pages securely in the upper left corner without cover or folder.
- Had each copy signed by the sponsoring teacher and school science fair coordinator.
- Submitted four (4) copies of the abstract, safety sheet, endorsement(s) and research paper by Thursday, January 7, 2016. **This is a firm deadline. It will NOT be extended.**
- E-mailed one (1) abstract, safety sheet, endorsement(s) and research paper to cpssciencefair@gmail.com by Thursday, **January 7, 2015. This is a firm deadline. It will NOT be extended**

ESSAY

- Completed the work as an individual student.
- Type the paper, double-spaced, on one side only.
- Typed the title, page number, and author's last name on each page.
- Included (in this sequence): Essay Cover Page; Table of Contents; Introduction, Body, Conclusion or Summary, and Reference List.
- Limited the paper to 1200–1500 words.
- Stapled pages securely in the upper left corner without cover or folder.
- Had each copy signed by the sponsoring teacher and school science fair coordinator.
- Submitted four (4) copies by **Thursday, January 7, 2016. This is a firm deadline. It will NOT be extended..**